

PROFESSIONAL
CREENTIAL
 SERVICES, INC.

COMPUTER BASED TESTING INFORMATION FOR CANDIDATES

MASSACHUSETTS PODIATRY JURISPRUDENCE EXAMINATION**EXAMINATION PERIOD**

Candidates have 90 days from the issuance of their authorization letter to take the examination.

TEST CENTERS

To locate the nearest testing center please visit www.psiexams.com or call PSI. In order to schedule an examination appointment, please call PSI, 1-800-211-2754. When calling the toll-free number, please provide your name and identify yourself as a Massachusetts Podiatry Jurisprudence examination candidate.

ARRIVAL AT THE TEST CENTER

Please plan to arrive at the testing center at least 30 minutes before the scheduled starting time. This extra time is needed to check in and to familiarize yourself with the testing environment.

ADMISSION TO THE TEST CENTER

In order to be admitted to take the examination, candidates must present either:

- A. The authorization letter and one form of identification bearing your photograph and signature (i.e. driver's license, school or work identification card or passport) OR
- B. The authorization letter, one form of identification bearing your photograph and one form of identification bearing your signature.

Candidates who fail to present the identification listed above will not be allowed to take the exam and will forfeit all examination fees paid.

The name on your identification documents **MUST MATCH** the name shown on your authorization letter (the name provided to PCS on your scheduling form). Be sure to compare the name printed on your authorization letter to your identification documents before you schedule your examination with PSI. You may not be admitted to the test center if different names or variations of your name appear on these documents.

TEST SECURITY MEASURES

Candidates will be observed at all times during the examination by test center staff. In addition, the examination session may be video recorded.

Candidates will be required to leave all personal belongings outside of the testing room. No food,

beverages, tobacco use, notebooks, magazines, reference materials, backpacks, briefcases, hats, caps or electronic devices such as cameras, MP3 Players, radios, recording equipment, cell phones, smart phones, graphing calculators, smart watches/fitness trackers, are not permitted in the examination room. If any of the aforementioned items are found on a candidate, the test center staff will collect it until the end of the examination and provide a written report of the incident to PCS. The Board will then be notified of the testing irregularity.

No visitors, guests or children are permitted in the examination room.

NAME OR ADDRESS CHANGE

Any name or address change should be reported to PCS immediately.

RESCHEDULE POLICY

Candidates who have scheduled and examination appointment with PSI and wish to reschedule must notify PSI at least three working days prior to the scheduled test date. Examinations scheduled within the three-day window will not have the opportunity to reschedule.

Examination fees are forfeited if you fail to appear for your scheduled examination or you are not admitted due to lack of proper identification, as defined in the document.

INCLEMENT WEATHER / EMERGENCY POLICY

In the event of inclement weather or an unusual event, please contact PSI to ascertain the status of the test center. Test center closings rarely occur. If the test center is open and you choose not to appear for testing, your examination fee will be forfeited. If PSI must cancel or delay, you will be notified and rescheduled at no additional cost.

EXAMINATION CONTENT

The Massachusetts Podiatry Jurisprudence exam is based on the following reference materials. These materials are available from the State Board's web site (www.mass.gov/dpl/boards/pd).

M.G.L. Chapter 13, Sections 12A to 12C

Rules and Regulations: 249 CMR 2.00 - 7.00

M.G.L. Chapter 112, Sections 13 to 23

M.G.L. Chapter 112, Sections 61 to 65

The examination is a one-hour closed book examination. The examination consists of 20 multiple-choice, four-choice test questions. In addition to these 20 questions, there may be pre-test questions. Pre-test questions are randomly placed within a test form to gain additional statistical information and are not computed in your score results. There is no penalty for wrong answers therefore it is to your advantage to answer every test question.

EXAMINATION RESULTS

You will be notified of your score results at the testing center. You will receive an official score report within ten business days. If you have met all other requirements for licensure, you will receive information via email about how to pay the final licensure fee. If you fail the examination, you must wait 30 days before you can retake the examination. After each subsequent failure, you must wait 90 days before retaking the exam.