PROFESSIONAL CREENTIAL SERVICES, INC.



Commonwealth of Virginia BOARD FOR BARBERS AND COSMETOLOGY

June 2017

Body Piercing

Candidate Information Bulletin

Examination Content/CIBs Developed and Owned© by: National-Interstate Council of State Boards of Cosmetology ("NIC")

Professional Credential Services, Inc.

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Quick Reference

STEP ONE: READ CANDIDATE INFORMATION BULLETIN

- Create account and start application process
- Submit required documents to PCS as directed

STEP TWO: TAKE EXAMINATIONS

• Upon approval from PCS, schedule and take Theory Examination with Prometric

CONTACT INFORMATION

Professional Credential Services (PCS)

Regular Mailing Address Attn: Virginia Cosmetology P.O. Box 198768 Nashville, Tennessee 37219-8768

Customer Service: (888) 822-3272 Fax: (615) 846-0153 Email: <u>cosandbar@pcshq.com</u> Website: <u>http://www.pcshq.com</u>

Prometric

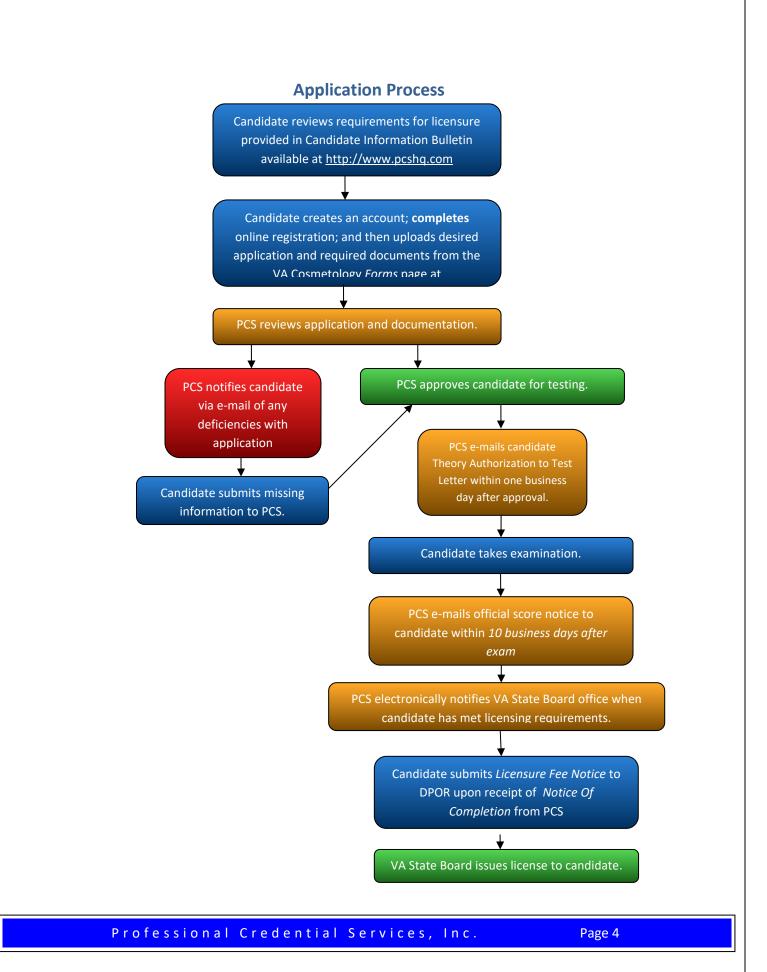
Scheduling: (800) 895-3926 Website: www.prometric.com

Virginia Department of Professional and Occupational Regulation

9960 Mayland Drive, Suite 400 Richmond, Virginia 23233 Phone: (804) 367-8509 Fax: (866) 245-9693

Web site: <u>www.dpor.virginia.gov</u> Email: <u>bchoplicensing@dpor.virginia.gov</u>

Professional Credential Services, Inc.



Introduction

The *Candidate Information Bulletin (CIB)* is intended to help you to prepare and to understand the processes and procedures for applying for licensure and for scheduling your examination(s). The Virginia Board for Barbers and Cosmetology (the "Board") is responsible for licensing and regulating the profession of Body Piercer in the Commonwealth of Virginia. The Board has contracted with Professional Credential Services ("PCS") to provide administrative examination services. The Board, through PCS, will exclusively use the National-Interstate Council of State Boards of Cosmetology ("NIC") examinations. PCS first requires that candidates create an account and then submit an online Examination and License Application ("Application"). This is required to determine your eligibility for testing. Any questions regarding your application or eligibility should be directed to PCS. The Board will have the final authority to approve the issuance of a license.

State Licensure Requirements

In order to receive a Body Piercer license in the Commonwealth of Virginia, you must pass a NIC <u>Theory</u> examination within one year of the date of your first examination. You must also meet **ONE** of the following requirements:

- Completion of an approved body-piercing apprenticeship program in a Virginia licensed bodypiercing salon. *Required Documentation: Completed Body-Piercing Apprenticeship Completion Form, which you can download from PCS' website, complete as directed and upload to your PCS account. The original form must be mailed directly to PCS. Copies will not be accepted*
- 2. Successful completion of a body-piercing training or apprenticeship program which is substantially equivalent to the Virginia program that is obtained outside of the Commonwealth of Virginia, but within the United States and its territories. *Required Documentation: Upload to your PCS account your diploma, official school transcript or written verification from the Licensing Board in the State where received. The original form verifying apprenticeship completion must be mailed directly to PCS. Copies will not be accepted*
- 3. Completion of a substantially equivalent body-piercing training or apprenticeship program (consisting of less than 1500 hours of training) and five hours of health education (including, but not limited to blood borne disease, sterilization and aseptic techniques related to body-piercing and first aid and CPR). Both training and education must be obtained outside the Commonwealth of Virginia, but within the United States and its territories. Required Documentation: Upload to your PCS account your certificate, diploma or other documentation verifying successful completion of the training or apprenticeship and documentation verifying successful completion of the required health education. The original form verifying apprenticeship completion must be mailed directly to PCS. Copies will not be accepted
- 4. Three years of body-piercing work experience within the previous five years <u>and</u> completion of at least five hours of health education (including, but not limited to blood borne disease, sterilization and aseptic techniques related to body-piercing and first aid and CPR). Both work experience and education must be obtained outside the Commonwealth of Virginia, but within the United States and its territories. *Required Documentation: Upload to your PCS account a completed Body-*

Piercing Training & Experience Verification Form which you can download from PCS' website and documentation verifying successful completion of required health education.

5. Previously licensed in Virginia by examination and past the reinstatement period (two years or more since your previous license expired). *Required Documentation: PCS will obtain Verification from the Virginia Board for Barbers and Cosmetology.*

Examination Fees

Please carefully review this CIB and Virginia's state laws, rules and regulations prior to starting the application and paying fees.

Examination Type	Examination Fees
Theory	\$92

During the on-line registration process, you will be prompted to pay your fees at the appropriate place within the registration. Fees may be paid online with a credit card (MasterCard, Visa or Discover) or call 1-888-822-3272 in order to submit your fees via money order or certified check by requesting an invoice.

Refund Policy

- Candidates who are determined to be ineligible or who are determined to be eligible for licensure without testing will be issued a refund, less the registration processing fee of \$10.
- Candidates who withdraw from the theory examination within five days prior to the scheduled day of testing will be issued a refund, less the registration processing fee of \$10.
- Candidates who do not show for any scheduled examination *forfeit all fees paid*, unless an accident or medical emergency occurs (which will require official documentation prior to a refund being issued).
- All refunds are issued to the cardholder and credit card under which payment was initially made.

Special Accommodations

If you require special accommodations under the Americans with Disabilities Act, you must submit an ADA Request Form along with supporting medical documentation. You may download a copy of this form by going to the Forms Section of the Virginia Cosmetology page at <u>http://www.pcshq.com</u>.

Criminal Convictions

Any Candidate that has a conviction as an adult must indicate this on their application and submit a Criminal Conviction Reporting Form and a State Police Report requested within the last 3 months by uploading to their home page. Juvenile convictions do not need to be reported on the application.

First Time Candidates

Application Requirements

Once an online registration has been completed with PCS, the following items must be uploaded to your account with PCS:

- 1. DPOR's Examination and License Application.
- 2. A current 2" x 2" passport <u>color</u> photo taken within the last six months to reflect your current appearance. It must be sized so that your head is approximately 1 inch from the bottom of the chin to the top of the head. It must be taken in front of a plain, white background and be a full-face view, directly facing the camera with a neutral facial expression. Selfies are <u>not</u> accepted. If these requirements are not met, you will receive notification that you need to submit a new photo and your application will remain incomplete until the photo meets the requirements.
- 3. **Examination Agreement Form:** Once completed, please upload this Agreement to your account. This form can be found under Virginia's *Forms* section online at www.pcshq.com.
- 4. A copy of Social Security Card or VA DMV Photo ID (Driver's License). Please upload the document that matches what you provided on the DPOR application.
- 5. Any required documents that coincide with your method of applying for Licensure (i.e. VA education requires Training and Experience and Verification form).

*Individuals with criminal convictions as an adult are required to submit a Virginia State Police Criminal History Report and a criminal conviction reporting form (*which you can download from the forms section on PCS' website*). The report must include all pages (including the cover sheet) and contain a **red stamp**. The report may be <u>uploaded</u> to your PCS account if it is **in color**, to depict the **red stamp**. Photos of documents will not be accepted.

! If you are <u>not</u> approved because of an incomplete application, discrepancies, missing documentation, including signatures, you will be contacted by PCS and your application will be pending until you make the necessary and requested corrections. If you mail any documentation separate and apart from the application to PCS at the address located on page 3 of this Candidate Information Bulletin (CIB), please also make note of this on your home page within your PCS account.

! Should any document listed above be under a different name than the name provided on your application, legal documentation of name change (i.e. marriage certificate, divorce decree, petition for name change) should be mailed to PCS, Attn: VA Coordinator" at PCS' address provided on page 3 of this CIB.

Expired License

How to Reinstate an Expired License

- 1. If your license has been expired for less than two years, contact the Board at (804) 367-8509.
- 2. If your license has been expired for <u>more</u> than <u>two years</u>, apply directly with PCS and follow the prompts. You will be required to take the current theory examination again.

Endorsement License Requirements

If you hold a license in a state other than Virginia, contact the Board at (804) 367-8509

PCS Account Set-Up

Before you are able to complete an online registration with PCS, you must first become a registered user of our system. To do so, please follow the steps below:

- 1. Go to <u>http://www.pcshq.com</u>
- 2. Click Applicants & Candidates
- 3. Click Cosmetology & Barbering
- 4. Click Virginia
- 5. Click Create an Account
- 6. *Creating a PCS Account*, enter valid, unique e-mail address, the student's first and last name, date of birth, and Social Security number.
- 7. Enter RECaptcha information as prompted; click Create Account
- 8. Candidate should check their e-mail account for a PCS system generated e-mail.
- 9. Click link in e-mail to verify account information and create PCS password.
- 10. Click Enable Account
- **A unique e-mail address must be provided to create a PCS Account** (i.e. more than one user cannot provide the same e-mail address).

By signing up for a free a	ccount, you can access your applicat	ion and licensing information.
a unique e-mail address	ion online, please create your pers for electronic communication and or's e-mail address. This account is	account verification. Please DO NOT
E-Mail Address		
FirstName		
LastName		
and a second of the second second		
Birth Date (m/d/yyy)		78
If you have applied with		R
If you have applied with order to retrieve your r	ecords.	Fill before, please provide the following i

Professional Credential Services, Inc.

PCS Registration Form

Once you have created your PCS account, you are then ready to complete the Virginia online registration page. To do so, please follow the steps below.

- 1. Click Client Portal
- 2. Enter e-mail address and password provided during account set-up.
- 3. You are at PCS Welcome Page
- 4. Click Virginia

Application Approval Process

Once your online registration has been completed and **payment has been made**, a system generated email will be sent to your email to confirm completion of your registration and that payment has been made. Complete and upload your DPOR application onto your PCS account. PCS will then review your DPOR application and enter any requirements which may be pending, no later than five business days after completion of your application. If PCS receives an application or a required document which is incomplete or completed incorrectly, PCS will notify you via email and your file will remain pending until all necessary information has been received.

Examination Notification

Once your application has been approved, PCS will forward the following notifications via e-mail.

1. A Theory Authorization to Test (ATT) letter will be sent via email within one business day.

If you do not receive any emails within the time frame listed above, it is **your responsibility** to check your PCS account and reprint this information. If you are unable to access your account, it is **your responsibility** to contact PCS at (888) 822-3272.

PCS Candidate Homepage

Application Status

You may check the status of your online registration 24/7 by logging into your PCS account. As items are received, green check boxes will appear under the Application Approval Requirements section of the Active Applications box. Documents can also be mailed to PCS at: Attn: Virginia Cosmetology, P.O. Box 198768 Nashville, TN 37219, but will take longer to process.

0	VA Cosmetology	
2	Registration	
	Upload DPOR Licensing & Exam	
Applicat	ion	
	Upload SS Card or VA DMV Card	
	Upload 2x2 Passport Style Photo	
	Upload Examination Agreement	
	PCS Coordinator Review	
	Status: Application Approved	

How do I know if my application is approved?

If an application has been approved, a green check will appear in the Final Review Box under Active Applications and you will also receive an email notifying you that your application has been approved.

>	VA Cosmetology	
2	Registration	
2	Upload DPOR Licensing & Exam	
Applicat	ion	
2	Upload SS Card or VA DMV Card	
2	Upload 2x2 Passport Style Photo	
2	Upload Examination Agreement	
2	PCS Coordinator Review	
2	Status: Application Approved	

Examination Scheduling

Theory Examination Scheduling

Upon receipt of your ATT letter, you may request to take the theory examination by logging onto the Prometric website at <u>www.prometric.com</u>. Select **SCHEDULE MY TEST** and follow the prompts given for each screen. You will need to enter your eligibility number (identified as *Candidate ID#* on your ATT) listed on your letter. You can also contact Prometric's Toll-Free Telephone Support at (800)895-3926.

Theory Examination Rescheduling Policy

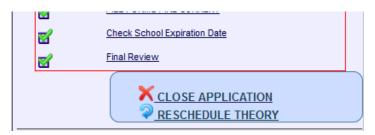
You may reschedule your theory examination without forfeiting your fee by contacting Prometric **at least 5 business days** prior to your scheduled date. Fees will be forfeited if you attempt to reschedule in four or less days prior to your scheduled examination. You can call Prometric's automatic system at (800)895-3926 using a touch-tone phone (24 hours a day) to cancel or reschedule your examination

family a death certificate will be required.

Examination Rescheduling

If you have missed or failed an examination, you may reschedule online with a credit card by logging into your Homepage.

 In order to reschedule your theory examination, click Theory Reschedule under the Active Applications box.



Inclement Weather Policy

In the event of inclement weather or similar emergency, a scheduled examination may be canceled or delayed. However, this decision is made only in rare instances and at the discretion of PCS and/or Prometric. If a test center is open for testing, and the location you will be driving from is hazardous, please contact PCS immediately in order to not forfeit your fees. If you have reason to question whether or not a center will be closed due to an emergency, please call PCS, or check the Prometric web sites for inquiries regarding the closure of any sites for the theory examination.

Examination Day Requirements

What do I need to take with me to the examination?

- ATT Letter (theory) printed and/or via electronically on your phone is acceptable).
- One (1) form of identification –see list below

If you fail to present proper identification, you will not be permitted to test and a rescheduling fee will be required. **NO EXCEPTIONS**

Acceptable Forms of Identification for Exam Day

Your Identification must match the name on your application and exam registration.

Primary ID (current, non-expired Government Issued ID) Photo copies will not be accepted

- State issued Driver's License
- State issued Identification Card
- US Government issued Passport
- US Government issued Military Identification Card
- US Government issued Alien Registration Card

Student ID and employment ID are NOT acceptable forms of Identification.

Arrival

! You must arrive at the test center at least thirty (30) minutes prior. If you arrive later, you will not be permitted to test and a rescheduling fee will be required.

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General Examination Policies Security Policy

Suspected security breaches during either the theory or practical test administrations, such as an act of impersonation, creating a disturbance, giving or receiving unauthorized information or aiding other candidates, attempting to remove test information by any means, possessing prohibited materials or sharing supplies may be sufficient cause to dismiss you from the examination site or to invalidate or cancel your scores. Suspected breaches may be identified by observation or suspicion by the test center staff, or may be evidenced by subsequent statistical analysis of examination materials. PCS reserves the right to investigate each incident of misconduct and your actions will be reported directly to the Board and to NIC. The Board will make all final decisions on examination score invalidations or cancellations.

No visitors, guests or children are allowed in the test center.

Copyrighted Examination Questions

All test questions are the express copyrighted property of NIC. It is forbidden under federal copyright law to copy, reproduce, record, distribute or display these test questions by any means, in whole or in part. Doing so may subject you to severe civil and criminal penalties, including prison incarceration and/or fined up to \$250,000 for criminal violations.

Prohibited Items

No food, beverages, purses, notebooks, magazines, backpacks, briefcases, hats, caps, reference books or electronic devices such as cameras, computers or computerized devices, iPods, radios, recording devices, portable fax machines, cellular telephones, calculator watches, reproduction equipment allowed. Smoking or the use of tobacco are strictly prohibited in the examination room. Failure to comply with any of these conditions will result in you being dismissed immediately, and your actions reported to the proper authorities. PCS is not responsible for <u>any</u> personal items brought to the examination site.

Environmental Distracters

Although every attempt is made to provide a quiet and comfortable test environment, noise and room temperature may be an unforeseen and unavoidable distracter. It is suggested that you wear the type of clothing that would allow you to adapt to a cooler or warmer climate at the testing site.

Examination Results

Score Notices

An **official** score notice will be emailed to you at least 10 business days after your examination date. *An* **unofficial** pass or fail notice will be provided to you by Prometric after you take the theory examination. If you do not receive your score within this time frame, you may print a score notice by logging into your PCS account.

State Score Requirements

The minimum score required to pass the theory examination is 75. If you fail an examination, PCS will provide a strengths and weakness report (located at bottom of score notice) and information on how to re-apply online. Once you pass the theory examination, you will receive a *Notice of Completion,* and a *Licensure Fee Notice,* which will need to be submitted to the DPOR prior to your license being issued.

State Score Requirements

Once all required examinations have been passed, a final review of your application will be performed in order to ensure that all eligibility documents are complete before your materials are sent to the Virginia Department of Professional and Occupational Regulation (DPOR) for the issuance of your license.

In Virginia, you must take and pass the theory examination within one year of the date of your first scheduled examination. Failure to accomplish this will result in your having to start over as a first-time candidate. In addition, if, after application is made, and you take longer than one year to attempt to schedule any examination, you will forfeit all fees and be required to apply as a first-time candidate, even if your application was approved the first time you applied.

Reprinting Documents

Reprint information concerning your examinations, payment receipts, and/or scores by logging into your Homepage.

Click Print Score Notice option next to item you wish to reprint

Pending Examinations
No examinations are pending.
Exam Results
Virginia Cosmetology Practical
Test Date: 02/20/2017
Score: 92.00% PASS
PRINT SCORE NOTICE
Virginia Cosmetology Theory
Test Date: 02/14/2017
Score: 87.00% PASS
PRINT SCORE NOTICE

Click **Reprint** option next to item you wish to print

Receipts	
Virginia Board of Barbers and Cosmetologists 10791963-12-3-x 01/12/2017 Credit Card \$185.00	
PCS Fee(Theory) = \$92.00 10791964-12-3-x	
PCS Fee(Practical) = \$93.00 10791965-12-3-x	
(Cash) = \$185.00 10791966-12-3-x	
Paid 01/12/2017	
REPRINT	

Change of Information

Complete the *Change of Address/Name Form*, which can be downloaded in the *Forms* section of the Virginia Cosmetology page on PCS' website, <u>www.pcshq.com</u>. All applicable areas of this form should be completed in order for PCS to properly locate and update your account.

If you need to update your name, you must provide a copy of your marriage certificate, divorce decree or other court documentation that confirms your name change.

Please upload this document and any other documentation to your account or you can mail to PCS at the address on page 3.

Formal Complaints

Directions

If you have a complaint regarding any aspect of the registration and examination process, you must submit a formal written complaint. Complaints regarding examinations must be mailed or emailed to PCS within 10 days from the date of the event warranting the complaint. Written complaints must include the following information.

- First and Last Name
- Last four digits of Social Security Number
- State in which you are applying for a license
- Examination Date & Location if applicable
- Details of Complaint

Send Complaint to:

Professional Credential Services, Inc. Attn: Virginia Coordinator/COMPLAINT P.O. Box 198768 Nashville, Tennessee 37219-8768

Complaint Review Process

Upon receipt of your complaint, PCS will thoroughly review all necessary information. A reply will be sent to you within 5-7 business days.

Examination Guidelines

Dress Code

You should dress professionally, as you would when you are working in a shop. You are not allowed to have your name, your school name, or a shop name on your professional attire or kit.

Please see the attached NIC Candidate Information Bulletin (CIB) for details on what you will be tested on for your theory examinations, and references used for the examination.

Theory Examination

The Body Piercer NIC Theory Examination includes Virginia State Laws and Regulations.

10 Virginia State questions are included within the Virginia NIC Theory Examination.

The reference for these questions are found in the Virginia Board for Barbers & Cosmetology Regulations, 18 VAC 41-20, February 1, 2017:

<u>http://www.dpor.virginia.gov/Boards/BarberCosmo/</u>. Click on the "Laws and Regulations" tab.

Please note that the Virginia State Law questions are only provided in English.

Best wishes on passing your examinations and a successful career in your chosen profession!



NATIONAL BODY PIERCING WRITTEN EXAMINATION

CANDIDATE INFORMATION BULLETIN

Please visit <u>www.nictesting.org</u> for the most current bulletin prior to testing.

The National Body Piercing examination is the national licensure examination for Body Piercing, which is developed and administered by the National-Interstate Council of State Boards of Cosmetology (NIC). This Candidate Information Bulletin includes the content outline covered by the NIC National Body Piercing examination, sample questions and answers. The time allowed for the Body Piercing written examination is 90 minutes.

SCIENTIFIC
CONCEPTS
60%

Anatomy & Physiology of Skin

- Identify & define the structures of the skin
 - Epithelial tissue
 - Connective tissue
 - Epidermis layer
 - Dermis layer
- Knowledge & ability to avoid damage to underlying blood vessels & nerves

Recognize Disorders, Anomalies, & Diseases of the Skin

- Burns, scars, or grafted skin
- ♦ Lesions
- ◊ Moles & freckles

Knowledge of Infection Control

- ♦ Pathology
 - Microbiology
- Disease transmission & cross contamination prevention
 - Sanitation & cleaning
 - Disinfection
 - Sterilization
 - Personal
 - immunization
 - Single-use supplies
 - Waste disposal
 - Universal precautions

Knowledge of Equipment & Supply Storage

♦ OSHA

- Training & operationMaintenance
- MSDS
- MSDS
 Manufacturer's instructions
- Supply & equipment storage
- ♦ Job equipment & supplies setup
 - Antiseptic
 - Gloves
 - Single-use marking device
 - Corks
 - Forceps
 - Needles
 - Absorbent materialOpening & closing
 - Opening & closing pliers
 Tapar pins
 - Taper pinsCalipers
 - Gauge wheels
 - Gauge when
 Lubricant
 - Sharps container
 - Contaminated tool container
 - Rubberbands
 - Needle receiving tube
 - Piercing gun

PIERCING PROCEDURES 40%

Knowledge of Conducting Client Consultations

- ♦ Age verification
- ♦ Client record form
- Release form or waiver
 - Limited medical history
 - Allergies
 - Mental status
- ♦ Address client contraindications
- Inform client about procedure & expectations
- Address client concerns & answer questions
- Jewelry & location consultation
- ♦ Placement verification
- ♦ Aftercare
 - Verbal instructions
 - Written instructions
- Operation Professional ethics

Knowledge of Use of Materials, Implements, & Supplies

- Identify & know function of equipment & implements
 - Antiseptic
 - Gloves
 - Single-use marking device
 - Corks
 - Forceps
 - Needles
 - Absorbent material
 - Opening & closing
 pliers
 - Taper pins
 - Calipers
 - Gauge wheels
 - Lubricant
 - Sharps container
 - Contaminated tool container

- Rubberbands Needle receiving
- tube
- First aid kit
- Identify jewelry types, styles, sizes, & materials
 - Gauge, diameter, and length
 - Types and styles
 - Material

Knowledge of Use of Antiseptic for Skin Preparation

Knowledge of Basic First Aid

Knowledge of Piercing Placement

♦ Head

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Process

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Process

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- Ear
- Oral
- Nose

Genitalia

piercing

• Eyebrow Upper body

Navel

Nipple

Female

Male

Knowledge of Piercing

vessels

Inserting jewelry

Knowledge of Stretching

increase

jewelry

technique

Inspect piercing site

Determine appropriate

Determine appropriate

Use appropriate insertion

Revised 06/2008

Executing quick & precise

Avoiding damage to

Avoiding damage to

underlying nerves

underlying blood

SAMPLE QUESTIONS

The following sample questions are similar to those on the NIC Body Piercing Written Examination. Each question is followed by four answer choices. Only one choice is correct. Correct answers are listed following the sample questions.

- 1. Which of the following is used to secure the skin when piercing?
 - a. Tapers
 - b. Rubber bands
 - c. Closing pliers
 - d. Forceps
- 2. Single-use marking devices are used for
 - a. indicating placement of the piercing site.
 - b. completing the release form.
 - c. outlining the after care procedure.
 - d. recording the customer appointment.
- 3. Which of the following should be disposed of in a biohazard receptacle?
 - a. Jewelry that has been dropped on the floor
 - Wet gloves that were used while disinfecting countertops
 - c. Gauze that will produce blood if compressed
 - d. Forceps used to hold the skin during a piercing

- 4. Which of the following client information should be verified prior to a piercing?
 - a. Height
 - b. Age
 - c. Weight
 - d. Eye color
- 5. A sharps container is used to
 - a. store clean needles.
 - b. store marking devices.
 - c. dispose of used absorbent materials.
 - d. dispose of used needles.
- 6. Typically, when piercing both nipples, it is important to
 - a. numb the entire chest area.
 - b. match the placement of the piercings.
 - c. perform the piercings simultaneously.d. massage the tissue
 - vigorously.
- Which of the following gauges is MOST appropriate for an eyebrow piercing?
 - a. 2 gauge
 - b. 8 gauge
 - c. 16 gauge
 - d. 22 gauge
- 8. Hard surfaces are cleaned with an appropriate Environmental Protection Agency registered
 - a. witch hazel.
 - b. antibacterial soap.
 - c. isopropyl alcohol.
 - d. disinfecting solution.

- 9. A piercer should **NOT** pierce through a mole because it can
 - a. heal too quickly.
 - b. multiply in number.
 - c. become cancerous.
 - d. go away.
- 10. Which of the following signs and symptoms is associated with the normal healing process?
 - a. Itching
 - b. Redness
 - c. Pus
 - d. Swelling

	Answers
1. d.	6. b.
2. a.	7. c.
3. c.	8. d.
4. b.	9. c.
5. d.	10. a.

RECOMMENDED REFERENCES

www.cdc.gov

www.osha.gov

www.infectioncontroltoday

www.nictesting.org

COSMETOLOGY & HAIR DESIGN

REFERENCES

Milady Standard Cosmetology 2016 Milady www.miladypro.com Customer Service: info@milady.com 800.998.7498 ext. 2700

Today's Class: Cosmetology 1, Cosmetology, 2, Basic Esthetics 1 & 2, Nail Technician 2016 Melior, Inc. <u>https://www.todaysclass.com/index.html</u> 877-224-0435

Salon Fundamentals Cosmetology 2014, 3rd Edition, 1st Printing. September 2014 Pivot Point International, Inc. <u>www.pivot-point.com</u> Contact: Debbie Mack, <u>dmack@pivotpoint.com</u> 800-886-4247

Cosmetology Career Concepts CLIC International 2014 Pottsville, PA 17901

SUPPLEMENTAL REFERENCES

Milady Standard Cosmetology 2012 Milady www.miladypro.com Customer Service: info@milady.com 800.998.7498 ext. 2700

Salon Fundamentals Cosmetology 2013, 2nd Edition, 8th printing, December 2013 Pivot Point International, Inc. <u>www.pivot-point.com</u> Contact: Debbie Mack, <u>dmack@pivotpoint.com</u> 800-886-4247

BARBERING (BARBER STYLING, BARBER, BARBER 1)

REFERENCES

Milady's Standard Professional Barbering 2011, 5th Edition Milady <u>www.miladypro.com</u> Customer Service: <u>info@milady.com</u> 800.998.7498 ext. 2700

SUPPLEMENTAL REFERENCES

Milady's Standard Professional Barbering 2006 Milady www.miladypro.com Customer Service: info@milady.com 800.998.7498 ext. 2700

BODY PIERCING

REFERENCES

APP Procedure Manual 2013 Edition Association of Professional Piercers <u>safepiercing.org</u> Customer Service: <u>info@safepiercing.org</u> 1.888.888.1277

Milady's Standard Esthetics: Fundamentals 2013, 11th Edition Milady <u>www.miladypro.com</u> Customer Service: <u>info@milady.com</u> 800.998.7498 ext. 2700

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